

Guidance for Management of COVID-19 in Bedford Borough Education Settings

From 24th Feb 2021

Staff member or young person reported as self-isolating due to positive/suspected case at home:

- When a young person or staff member is not symptomatic, but is self-isolating due to a positive/suspected case at home this should be reported via the setting's normal absence reporting.
- If the young person or staff member subsequently tests positive, and **ONLY IF they were in the setting in the previous 48 hours**, the setting should follow the **confirmed case pathway** below.

SUSPECTED case in child/young person or staff member¹

If the child/young person/staff is in the setting – isolate away from others and send home (refer to PPE guidance² if personal care is required within 2m).

Clean and disinfect rooms the suspected case was using³ – ensure appropriate PPE (gloves and an apron) are used.

Advise the parent/carer or staff member to book a test as soon as possible online via the website www.nhs.uk/coronavirus.
Alternatively a test can be ordered by phone on **NHS 119** for those without the internet.

Ensure child/young person/staff member isolates at home for **10 days**. The rest of the household also needs to isolate for **10 days**⁴.
YOU NO LONGER NEED TO REPORT THIS TO THE LOCAL AUTHORITY BUT YOU SHOULD KEEP A RECORD.

Result of test (setting notified by parent/carer or staff member).

NEGATIVE

Child/young person/staff member can return to setting once well. Household contacts can stop isolating.

POSITIVE

CONFIRMED case(s) in child/young person or staff member

Ensure child/young person/staff member isolates at home for **10 days** (from date of onset of symptoms).⁴

As a priority notify the Local Authority first of a confirmed case by completing the **relevant online form**:

Schools and colleges: <http://www.bedford.gov.uk/covidschools>

Early Years settings: <https://www.bedford.gov.uk/covidearly>

A member of the **local PH team** will make contact with you, once they have the online form, to support you if you have indicated it is required.

For **advice on single, confirmed case** you may contact the DfE National Helpline on: **0800 046 8687**

(only if you can not reach LA Public Health.)

Any concerns, support or issues, contact your local Public Health Team: Public.Health@bedford.gov.uk

Please begin the process to ascertain if any staff or young people have been a **close contact** with the positive case in the 48 hours prior to the onset of symptoms (or from date of test in asymptomatic), these **close contacts** need to self-isolate at home for **10 days**.
N.B. The close contacts' wider households will **NOT** need to self-isolate.

Please see Q & A for further support on this.

Two template letters are available to send to:

- Close contacts requiring self-isolation for **10 days**
- Wider setting community, advising a case has been identified but safely risk assessed.

Where there maybe a potential outbreak/multiple cases, your local PH team will support you in next steps required.

Ensure that the rooms the confirmed case was using are cleaned and disinfected as per guidance³– ensure appropriate PPE (gloves and an apron) are used.

If further suspected or confirmed cases occur within the group of **identified close contacts**, they need to arrange a test and if **positive** isolate for **10 days from the onset of symptoms**. The **rest of their household** will now need to isolate for **10 days**.

Cases and close contacts can return once the isolation period is completed if they are well. If they still have a fever, diarrhoea or are being sick, they should continue to isolate until 48hrs after symptoms – as per usual sickness protocol.

For general concerns regarding health and wellbeing, please contact the local 0-19 Health Visiting & School Nursing Service on:

0300 555 0606 (SPA) or
ccs.beds.childrens.spa@nhs.net

This flow chart reflects the latest COVID-19 schools guidance which can be accessed [here](#)

1: Child/young person or staff member with a new continuous cough and/or high temperature and/or a loss of, or change in, normal sense of taste or smell (anosmia)

2: [PPE Guidance](#)

3: [Cleaning in non-health care settings](#) after a suspected or confirmed case

4: [Stay at home guidance](#)