



Role	Transition Leader
Number in Team	15+
Main Expectations	<p>To fulfil the generic School Leader expectations outlined in addition to the following...</p> <p>To look at improving sense of community within Wootton and the locality.</p> <p>To look at becoming ambassadors of excellence representing Wootton in various projects.</p> <p>To look at fostering the development of active citizenship in working with other schools in the local community</p>
Responsible To	Mr Freemantle
Specific Duties	
<p>To work closely with a senior teacher in their area of responsibility</p> <ul style="list-style-type: none"> • To look at working with middle schools to support transition • To look at improving transition for pupils who start at Wootton in the middle of the year • Build lasting links and relationships with local schools. • Work to promote the work of the transition group by actively sharing your achievements with your peers, teachers, parents and the wider community. 	
Personal Qualities	
<ul style="list-style-type: none"> • Responsible and reliable. • Show enthusiasm for working with others. • To be well organised and punctual. • Able to work to deadlines. • Empathetic to the needs of others. 	

- A good listener and communicator.
- Willing to give up their own time for meetings, publicity and planning.
- Independent as well as a good team player.
- Able to meet regularly with Mr Freemantle to plan and deliver transition events with the local middle schools.
- Prepared to attend transition events.
- Interested in shaping the future of the school and working to improve the transition between middle schools and attending Wotton Upper School.