



Casual Site Agent

Hours: These will be assigned on a casual basis

Salary: £12.29 per hour including holiday pay

Required for March/April 2020

We are currently recruiting for a Casual Site Agent to assist our Site Team at the Trust ensuring that the site buildings/grounds are safe, clean and secure and that these are well maintained.

The successful candidate must be resourceful, enthusiastic, trustworthy and flexible with a 'can do' attitude. Main duties include: security of premises; general maintenance of equipment, buildings and grounds; moving furniture and heavy boxes, assisting with lettings, event setup in addition to opening and/or closing the site.

You will need to have excellent communication skills and the ability to work independently as well as part of a team.

You must download and complete our application form, CVs will not be accepted.

We reserve the right to withdraw this advertisement at any time depending on application volumes, therefore an early submission of applications is encouraged.

An Application Form and recruitment information can be downloaded from our website or requested by email from recruitment@wootton.beds.sch.uk.

Please return the completed Application Form either by email to recruitment@wootton.beds.sch.uk or by post to the HR Department, Wootton Academy Trust, Hall End Road, Wootton, Bedfordshire, MK43 9HT.

Wootton Academy Trust is committed to safeguarding the welfare of children and young people, and expects all staff and volunteers to share this commitment. Applicants will be required to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service.